



Indianapolis Classical Schools Hybrid and Virtual Instructional Model
Beginning Thursday, October 22, 2020
(Updated 9.24.20)

StudentID:320955

Please review your most recent survey response, which will be used for our planning purposes:

- **Student Name:** -
- **Virtual/Hybrid Request:** -
- **Cohort Group Request:** -
- **Carpool Request:** -

On October 22, when we transition to hybrid instruction for some students, while some students will remain 100% virtual, the following model will be in place. Effort was made to maximize instructional opportunities, support teacher planning needs, and allow for best practices unique to different content areas.

Definitions

- **Synchronous:** Occurring at the same time
- **Asynchronous:** Not happening at the same time
- **In-Person Hybrid Students:** Those students in the hybrid model whose cohort is in-person at school on that day
- **At-Home Hybrid Students:** Those students in the hybrid model whose cohort is virtual from home that day
- **100% Virtual Students:** Those students who have chosen to remain virtual from home 5 days a week.

The details of the model are as follows and will be updated as necessary.

- 1) Advisory will be 100% synchronous for At-home Hybrid, In-person Hybrid, and 100% Virtual Students from 9:00a.m. - 9:15a.m. on Monday, Tuesday, Thursday, Friday. At-Home Hybrid Students and 100% Virtual Students will attend via zoom.
- 2) For all other class periods, all students, including 1) In-Person Hybrid students, 2) At-Home Hybrid Students, and 3) 100% Virtual Students, will start class together in person or via zoom. The teacher will take attendance and go over the class period agenda for each group of students. Then, teachers will communicate the expectations for that period to each group, choosing from:
 - a) Keeping At-Home Hybrid and / or 100% Virtual Students live on zoom for the duration of the period for synchronous instruction.
 - b) Releasing At-Home and / or 100% Virtual Students to complete the agenda off zoom asynchronously.

Teachers may vary their expectations from day to day to accommodate different instructional activities; students working virtually from home should always be prepared to stay live on zoom for the entire period unless notified otherwise by their teacher. Students attending in person must bring their fully charged laptop or tablet computer each day to facilitate various activities.

- 3) Wednesdays will continue to be independent work days for students with teacher Office Hours available. Each teacher will offer two hours of Office Hours:
- 1 hour will be a drop-in Office Hour for students on the hybrid model. Teachers will choose their hour between 10-4, and a schedule of each teacher's availability will be published for all students. Note that a teacher's selected office hour time may change from what has been offered in Quarter 1.
 - 1 hour will be reserved for 100% virtual students, and all ICS teachers will follow the schedule below so that students may visit each content area for support without conflict. Note that teachers may request that all of their 100% virtual students within a certain subject area attend this Office Hour at a specific time, and those students are expected to make every attempt to do so.

**Bell Schedule for Hybrid Learning Days
(typically: Monday, Tuesday, Thursday, Friday)**

9:00 - 9:15	Advisory
9:27 - 10:42	A1/B2
10:54 - 1:06	A2/B2
10:57 - 11:25	Lunch 1
11:31 - 11:59	Lunch 2
12:05 - 12:33	Lunch 3
12:38 - 01:06	Lunch 4
1:18 - 2:33	A3/B3
2:45 - 4:00	A4/B4

Wednesday Office Hours for 100% Virtual Students, Beginning the Week of October 26th

10:00 - 11:00	English
11:00 - 12:00	Math
12:00 - 1:00	Social Studies
1:00 - 2:00	Science
2:00 - 3:00	World Languages
3:00 - 4:00	Electives

Passing Period Details

In-person students will move through passing periods in 2 closed-loop waves. Students will be assigned a wave based on their last name and will be released and expected to arrive at class based on the specifications of their group.

- Wave 1: First 6 minutes of passing period
- Wave 2: Last 6 minutes of passing period

Lunch Details

Lunches will be served from the cafeteria as well as other large-group spaces. The layout and allowed seats will allow for 6 feet of distance between students during lunch. Students will choose their permanent lunch seat in the second week of hybrid instruction. Based on CDC and local medical professional recommendations, and in order to promote social distancing and facilitate contact tracing if necessary, students will then remain with that seat assignment through Semester 1.